

ACHOA Meeting of the Board of Directors
Meeting Minutes
January 23rd 2013

Directors in Attendance

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|-----------------|----------------|
| Claire Martinez | President |
| Hank Schoening | Vice President |
| Cliff Reiss | Treasurer |
| Marci Martin | Secretary |
| Jason Geisler | Director |

Cynthia Cervantes, LCAM

SouthShore Property Management

Call to Order

The meeting of the Board of Directors held at the 9008 Aberdeen Creek Circle in Riverview, FL was called to order at 7:04 pm by Cynthia Cervantes.

Proof of Meeting Notice

The meeting notice was posed a minimum of 48 hours in advance in accordance with statute.

Establishment of Quorum

Being that all of the Board members were present at the meeting either in person or via teleconference, a quorum was established.

Approval of Previous Meeting Minutes

Motion: To approve the previous meeting minutes from November 12th, 2012, as written.

Moved By: Claire Seconded By: Marci

In Favor: All Opposed: None Outcome: Motion Carries

Collection Policy - General discussion was held and both Board and members present communicated regarding different items proposed on the policy were discussed.

Motion: To approve the collection policy as written and adopt it into effect immediately. Also to make sure that a copy of the collection policy is enclosed on each initial courtesy notice mailed.

Moved By: Cliff Seconded By: Jason

In Favor: All Opposed: None Outcome: Motion Carries

Possible Board Vacancies - Claire and Marci both announced that their homes were on the market and looking to relocate out of state. General discussion was held regarding what community duties would be left for the remaining Board members to take over.

Adjournment

Moved By: Claire

Time: 7:31pm